

# INTRODUCTORY LOCAL LAW NO. 2, 2002

## OF THE TOWN OF COLUMBIA

A LOCAL LAW PROVIDING FOR THE USE OF ALTERNATE MEMBERS TO

MUNICIPAL PLANNING BOARDS AND ZONING BOARDS OF APPEAL

BE IT ENACTED BY THE TOWN BOARD OF THE TOWN OF COLUMBIA as follows:

### **Section 1. Applicability.**

This local law shall apply to the appointment, terms, functions and powers of alternate member appointed to serve on the planning board/zoning board of appeals in the Town of Columbia.

### **Section 2. Definitions.**

A. "Planning Board" means, the planning board of the Town of Columbia as established by the Town Board by local law, pursuant to the provisions of §271 of the Town Law.

B. "Zoning Board of Appeals" means, the zoning board of appeals of the Town of Columbia as established by the Town Board by local law, pursuant to the provisions of §267 of the Town Law.

C. "Member", means an individual appointed by the Town Board to serve on the Town planning board, or the Town zoning board of appeals pursuant to the provisions of the local law which first established such planning board/zoning board of appeals.

D. "Alternate Member", means an individual appointed by the Town Board to serve on the Town planning board, or the Town zoning board of appeals when a regular member

is unable to participate on an application or matter before the respective board, as provided herein.

**Section 3. Authorization/Effect.**

A. The Town Board of Columbia, hereby enacts this local law to provide a process for appointing "alternate" members of planning boards/zoning boards of appeals. These individuals would serve when members are absent or unable to participate on an application or matter before the respective board.

B. Alternate members of the planning board/zoning board of appeals shall be appointed by the Town Board or other duly authorized appointing authority, for a term of 5 year(s).

C. The chairperson of the planning board/zoning board of appeals may designate an alternate to substitute for a member when such member is unable to participate on an application or matter before the board. When so designated, the alternate member shall possess all the powers and responsibilities of such member of the board. Such designation shall be entered into the minutes of the initial planning board/zoning board of appeals meeting at which the substitution is made.

D. All provisions of state law relating to planning board/zoning board of appeals member eligibility, vacancy in office, removal, compatibility of office and service on other boards, as well as any provisions of a local law relating to training, continuing education, compensation and attendance, shall also apply to alternates.